

Terms and Conditions Teacher Training

Posted on January, 2025

- Once you've registered for a course, you'll receive a booking confirmation to the e-mail address you've entered during registration. You'll be asked to pay 50% of the full course fee within 7 days from the booking confirmation. The remaining course fee is due on the first course day.
- For registrations submitted less than 4 weeks before the course start date, the total course fee will be requested within 7 days after confirmation, but for any case, before the first day of the course.
- If you are forced to cancel your course attendance due to unforeseen reasons, you may consider the following options first:
 - rescheduling to any of our courses within the next 9 months;
 - any other colleague may take your place and use the already paid fee without any additional costs.
- Cancellations must be communicated by e-mail to:
work-life.education@privatna.net.
- For cancellations received at least 4 weeks before the start of the course, we will retain 30% of the course cost. For cancellations received in the last 4 weeks before the start of the course, the full amount will be retained. Cancellations for personal reasons or flight schedules are not acceptable for refund requests.
- If a Visa is denied, a written proof is required from the authority stating the denial. This case is acceptable for refund.
- If the minimum number of participants expected is not achieved, we reserve the right to change the course structure or to cancel the course.
- The minimum number of participants expected is 6 persons. In case of cancellation we refund the price already paid by the registered students 4 weeks before the expected start of the course.